



Minutes of Interview Sessions (Public Meeting)

RFP #215004

Business Case for Montana's Nutrient Trading Program

Tuesday, September 2, 2014
Room 111, Metcalf Building
1520 East Sixth Avenue, Helena, MT 59620

DEQ Evaluation Committee in Attendance:

Mark Bostrom
Robyn Boyle
Jon Kenning
Eric Regensburger
Todd Teegarden
Vicki Woodrow

DEQ conducted interviews with the Morrison-Maierle, Inc. and Tetra Tech, Inc. due to the tied score after evaluation of their proposals. Tetra Tech's interview was conducted at 1:00 p.m. followed by Morrison-Maierle at 2:00 p.m. Both Offerors had previously received six questions that would be the focus of the interview. Each question had a weight of 10 points for a total of 60 possible points. Tetra Tech's interview would be conducted via a teleconference and Morrison-Maierle's interview would be conducted in person with some staff attending virtually via teleconference.

Prior to the interviews, the members of the Evaluation Committee agreed to average of the scores of the committee members. It was also discussed that proceeding with a best and final offer would be dependent upon the outcome of the interviews.

Team members took notes during both interviews and Morrison-Maierle provided members with a copy of their slide presentation. All notes and the slide presentation are attached but will not be transcribed unless requested.

Respectfully Submitted by:

A handwritten signature in blue ink that reads "Vicki J. Woodrow". The signature is fluid and cursive, with the first name "Vicki" and last name "Woodrow" clearly legible.

Vicki J. Woodrow
Procurement Officer, RFP 215004